



CDS Training Child Protection Policy

At Cayman Drama Society's Training Department, we are committed to protecting all children that come through our doors. We offer educational services within the community and deal with youths from age 5-16 on a regular basis. The aim of this policy is to safeguard our practices and facilities to ensure that the youths we work with are protected from harm and risk of harm and that any concerns are reported appropriately. Below is a list of the procedures we will use to ensure maximum safety of our youths.

- All lone tutors/coaches will have an up-to-date and clear police certificate submitted to the Chairman.
- Tutors/coaches will be subject to a background check and provide references of prior youth work.
- In the event that only one student turns up for class, class will be cancelled to ensure there are no one-on-one situations.
- Spectators will not be allowed in any classes (including parents) to avoid youths feeling inhibited or observers putting youths at risk.
- Any concerns over the safety of our students or information disclosed will be reported to the relevant bodies (DCFS) as well as our Chairman at CDS.
- All children and young people will have the same protection regardless of age, disability, gender, racial heritage, religious belief, sexual orientation or identity. We have a zero tolerance to discriminatory practices. Disciplinary action will be taken on any incidents which go against our anti-discriminatory policy.
- There will be a health and safety check prior to all classes and any dangers removed, if this is not possible then the class will move to a different location in the theatre building until the area is deemed safe again.
- Any incidents that require medical action (including the application of a band-aid) will be recorded and reported, as appropriate.
- Staff will take regular training to remain up-to-date with first aid training, child protection and any other skills relevant to youth work.
- We will maintain our youths to tutor ratio and not exceed our maximums.
Mini Group (5-7 years old): 12:1
Junior Group (8-11 years old): 16:1
Stage Group (12-16 years old): 16:1
- Tutors will ensure that children can explore and enjoy their creativity in a safe, supportive and encouraging environment, free of any element of negative criticism, ridicule or bullying, from other participants or otherwise.
- Our child protection policy will be up for annual review to ensure we are always up-to-date with current regulations and laws.

Date: 24/04/17

Signed by Education Officer (Kirsty O'Sullivan):

Approved and signed by Chairman (Sheree Ebanks):