**CAYMAN DRAMA SOCIETY**

**PO Box 1624, Grand Cayman, KY1-1109, CAYMAN ISLANDS**

**Tel: (345) 938-1998**

**Website:** [**www.cds.ky**](http://www.cds.ky)

**E-mail: info@cds.ky (general)** **boxoffice@cds.ky** **(bookings)**

26 March 2024

**NOTICE**

TAKE NOTICE that the ANNUAL GENERAL MEETING of the Cayman Drama Society will take place on Monday, 15 April 2024 at 7.00 pm for the purpose of the following:

1. The consideration and approval of the Minutes of the previous Annual General Meeting held on Thursday 16 March 2023 (copies will be available for those who attend the meeting).
2. To receive the report of the Chairman.
3. To receive the report of the Theatre Manager.
4. To receive the report of the Treasurer.
5. The election of the Committee.
6. Such other business as may be raised by the Chairman or by one-tenth of the members of the Society of which no less than seven (7) days prior notice in writing has been circulated to the members.

The meeting will be conducted in person at the Prospect Playhouse, Shamrock Road, Grand Cayman.

A member may appoint a proxy to attend and vote in his/her stead. Such proxy need not be a member of the Society. The attached proxy form should be completed and returned to the Secretary of the Society at the address shown on the form not less than forty-eight hours before the commencement of the meeting. It may also be sent via email to secretary@cds.ky no later than fifteen (15) minutes before the appointed commencement time of 7.00 pm.

Mike Bishop

Secretary

PROXY

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ being a member of the CAYMAN DRAMA SOCIETY, HEREBY APPOINT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ or, failing whom, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to be my proxy and vote in my stead at the Annual General Meeting of the Society to be held on Monday, 15 April 2024 at 7.00 pm.

DATED this \_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2024.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NOMINATION FORM

I, the undersigned, being a member of the Cayman Drama Society hereby nominate the following person for appointment as a member of the Committee:

**Name of NOMINEE:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position Nominated for: ☐ Chairman[[1]](#footnote-1)

 ☐ Theatre Manager

 ☐ Treasurer

 ☐ Secretary

 ☐ General Committee[[2]](#footnote-2)

**Name of NOMINATOR:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Nominator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name of SECONDER:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Seconder: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DECLARATION OF NOMINEE:**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ being a Member of the Cayman Drama Society agree to stand for election to the position nominated.

Signature of Nominee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLEASE NOTE:**

**THIS NOMINATION WILL ONLY BE VALID IF THE NOMINEE, NOMINATOR AND SECONDER ARE MEMBERS OF THE CAYMAN DRAMA SOCIETY.**

**Nominations may be delivered by hand or by email to the Secretary (****secretary@cds.ky****) no later than 15 minutes before the appointed commencement time of 7.00 pm.**

1. A nomination for the office of Chairman shall only be put to the Annual General Meeting for voting upon if the nominee has previously served as a member of the Committee during the past five calendar years (a “Qualified Nominee”) unless at the time that nominations for the position of Chairman are closed no Qualified Nominee is included amongst the nominees to be put to the Annual General Meeting. [↑](#footnote-ref-1)
2. No less than one nor more than nine ordinary members shall form the Committee. [↑](#footnote-ref-2)